

Associate PYP Coordinator

- Lead, guide and plan the learning community in consonance with the overall School Vision
- Developing a curriculum to ensure a creative learning community across the primary school
- Overall PYP operational functioning, observations, planning, professional development, teaching and mentoring of teachers to continuously innovate the teaching learning process in collaboration with the PYP coordinator
- Complete all the required documentation on time as part of the job
- Observe and evaluate student's performance and development with gap analysis
- Constantly observe students on their performance inside and outside the class and provide feedback for them to feedforward
- Use appropriate formative and summative assessments to plan for the differing needs of learners in the class
- Recognize and support diversity among individuals and groups
- Appreciate, encourage and practice curiosity, questioning/inquiry and creativity in the classroom
- Be open-minded to new ideas and approach unfamiliarity with an attitude of 'why not'
- Participate in all the professional development requirements
- Facilitate learners to be independent and encourage their voice in the classroom
- Scaffold language development for all students
- Mindfully inculcate personal and social wellness for all students
- Work in collaboration with parents and the PYP Coordinator to devise Individual Education Plan, where necessary, for students
- Use differentiated instructions and cater to the learning needs of all members of the learning community
- Uphold the school's code of conduct, guidelines laid out in various policy documents in a supportive manner
- Ensure all members of the learning community are treated with respect at all times

Minimum Qualification:

- Post Graduate with Minimum 5 years experience in PYP
- The candidate should be a fluent communicator
- Should have updated IT skills
- Should be an inquirer and researcher

